

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, November 16, 2021

REGULAR MEETING MINUTES

The Regular Meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, November 16, 2021, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Mike Houston, Vice Chair
Elizabeth Delheimer, Commissioner
Tim Franke, Commissioner
Teresa Haley, Commissioner
Dianne Hardwick, Commissioner
Susan Shea, Commissioner
Mark Kinnaman, Treasurer
Jim Lestikow, Attorney *
Mark Hanna, Executive Director
Ken Boyle, Deputy Executive Director
Roger Blickensderfer, Director of Facilities & Maintenance
* Attended remotely via telephone or video conference

ABSENT: R. Beverly Peters, Secretary

VISITORS: Jason Jones, Eck, Schafer & Punke
Dave Pietrzak, Lincoln Land Community College
Randy Vogel, Crawford, Tilly & Murphy
Brad Kost, Stellar Aviation
Jeff Olsen, Hanson Professional Services

In the absence of Board Secretary Peters, Assistant Board Secretary Boyle assumed the role of Secretary for the meeting.

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of October 19, 2021. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of October, 2021, seconded by Commissioner Shea.

Chair Vala asked for discussion on approving the minutes concerning the action taken on the diversion of airport revenue relating to the imposition of local sales taxes on aviation fuel sales. Mr. Vala voiced concerns that approving the October minutes, as written, will enhance an illegal action by the Board and believes the resolution should not be included in the minutes.

Following discussion, Commissioner Hardwick recommended a motion to amend the minutes of October 19, 2021 to remove the paragraph in the October 19, 2021 minutes discussing diversion of aviation fuel sales tax, seconded by Commissioner Delheimer. Commissioner Haley called a question to vote. The motion to amend the minutes carried with a roll call vote of 4 ayes/3 nays. A roll call vote was then taken on the minutes as amended. The motion carried with a roll call vote of 7 ayes/0 nays.

Commissioner Houston introduced Jason Jones with the Authority's auditors, Eck, Schafer & Punke. Mr. Jones gave a brief presentation and indicated the audit went very well. Several highlights of the audit noted a significant increase in revenue due to additional grant contributions from the CARES Act and the CRRSA Act, and a positive change of the net pension liability. Mr. Jones was very complimentary of Ken Boyle and staff on the audit preparations. Commissioner Houston made a motion to accept the draft of the Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2021 and have the report prepared in final form for approval at the December meeting, seconded by Commissioner Shea. Chair Vala discussed the issue of receivables regarding the diverted revenues of sales tax on aviation fuel. The motion carried with a roll call vote of 5 ayes/2 nays.

Treasurer Kinnaman gave the Treasurer's Report and Vice Chair Houston gave the Budget and Finance Report.

Commissioner Delheimer made a motion to go into Executive Session at 6:05 p.m. to discuss personnel matters, seconded by Commissioner Hardwick and carried with a roll call vote of 7 ayes/0 nays.

Chair Vala reopened the Regular Session at 7:01 p.m. with a roll call vote of 7 ayes/0 nays.

Commissioner Delheimer made a motion to approve the Amendment #1 to the Deputy Executive Director Contract and approve Amendment #4 to the Executive Director Contract and authorize the Board Chair to execute both amendments. The motion failed with a roll call vote of 3 ayes/4 nays.

Commissioner Delheimer made a motion to approve acquisition of property located at 564 Irwin Road, Springfield, Illinois at a price not-to-exceed \$247,000 plus associated closing costs and approve the acquisition of the lease interests in the two advertising displays at a price of \$58,000 per advertising display and authorize the Executive Director to sign all related documents, seconded by Commissioner Shea and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Delheimer made a motion to approve acquisition of the property located at 579 Estill Drive, Springfield, Illinois at a price not-to-exceed \$62,100 plus associated closing costs and authorize the Executive Director to sign all related documents, seconded by Commissioner Shea and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Delheimer made a motion to approve acquisition of the property located at 3750 Winch Road, Springfield, Illinois at a price not-to-exceed \$310,000 plus associated costs and authorize the Executive Director to sign all related documents, seconded by Commissioner Houston and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Delheimer made a motion to approve a lease agreement between the Springfield Airport Authority and WC Media for twenty years for the proposed placement of two advertising structures on Authority property and authorize the Board Chair to execute lease documents, seconded by Commissioner Shea and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Franke asked Executive Director Hanna to remark on the FAA Part 139 Certification Inspection. Mr. Hanna stated there were zero deficiencies and Chair Vala read the inspection closeout letter to the Board received from the FAA complimenting staff on its excellent operation. Mr. Franke would like to put on next month's agenda ideas regarding the airport's 75th Anniversary and that he would contact staff to coordinate.

Chair Vala gave the construction report. Mr. Vala reported that the new emergency phone system is up and working, providing direct communications between the air traffic control tower and the public safety facility.

Commissioner Hardwick reported a 49.60% increase in year-to-date passenger activity compared to last year. Commissioner Hardwick reported that fuel sales for the month of October

were 111,286 gallons with revenue of \$13,888. Airline fuel saw an 8,000 gallon increase from the previous month and Avgas sales were 2,287 gallons less than previous month. Retail Jet fuel sales also saw a sharp decrease of just over 7,500 gallons, however, total gallons sold year to date is up 42% and revenue is up 34% from the previous year.

Mr. Hanna introduced Dave Pietrzak, Director Aviation Program of Lincoln Land Community College. Mr. Pietrzak updated the Board on the aircraft maintenance program.

Mr. Hanna introduced Chief Operating Office of Stellar Aviation, Brad Kost. Mr. Kost updated the Board regarding plans to expand the capabilities of their aircraft maintenance department. Mr. Kost was very complimentary of the airport and is very appreciative to be located at SPI.

Executive Director Hanna thanked Mr. Pietrzak and Mr. Kost and recognized Jeff Olsen of Hanson Professional Services and Randy Vogel of CMT for their presence. Mr. Hanna reported on airlines decreasing capacity in the coming year due to forecasted pilot shortages; Mr. Hanna reported the inaugural flight to Phoenix/Mesa is November 18th and all are welcome to attend and help celebrate the first flight, and that Allegiant is satisfied with the early bookings.

Chair Vala made a motion to approve the performance evaluation for Ken Boyle, Deputy Executive Director, seconded by Commissioner Shea and carried with a roll call vote of 7 ayes/0 nays.

The meeting adjourned at 7:44 p.m.

Frank J. Vala, Chair

Kenneth R. Boyle, Assistant Secretary