

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, April 20, 2021

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, April 20, 2021, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Elizabeth Delheimer, Commissioner*
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Susan R. Shea, Commissioner*
R. Beverly Peters, Secretary*
Jim Lestikow, Attorney*
Mark Hanna, Executive Director
Ken Boyle, Deputy Executive Director
Roger Blickensderfer, Director of Facilities & Maintenance
* Attended remotely via telephone or video conference

ABSENT: Tim Franke, Commissioner
Mark Kinnaman, Treasurer

VISITORS: None

During roll call, Commissioner Shea reported to the Board that Commissioner Franke had texted her prior to the meeting that he would be unable to attend as he had been deployed out of town due to work and that he was going to try to call in. Chair Vala remarked that Commissioner Franke has no respect for the chain of command in reporting his absence.

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of March 16, 2021. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of March 16, 2021, seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays.

In the absence of Treasurer Kinnaman, Commissioner Houston gave the Treasurer's Report. Commissioner Houston also presented the Committee Chair Report.

Commissioner Houston discussed insurance coverage for 2021-2022. Commissioner Houston made a motion to direct and authorize the Executive Director to execute the necessary

documents to renew the Authority's Property coverage with Cincinnati, Auto coverage with Cincinnati, Officers & Directors Liability coverage with Old Republic, Airport Liability coverage with Sterling Risk Services (AIG) and Liquor Liability coverage with USICOA, all for a one year period, seconded by Commissioner Shea and carried with a roll call vote of 5 ayes/0 nays.

Chair Vala discussed the \$30,000 increase in expenses for legal services and would like to go in the record that the reason for the increase is due to the Mayor's consideration of Mike Meyer's Board appointment and his interceding in other Authority matters. Commissioner Houston added that another reason for the increase is due to Workers' Compensation, which is expensed from another fund.

Commissioner Houston discussed the acquisition of Capital Improvement equipment for FY 2022. Funds for this equipment would come from the Vehicle Replacement Program. Commissioner Houston made a motion to approve the purchase of a 2,500 Gallon De-Icer Trailer in the amount of \$72,500, UTV in the amount of \$23,500, a Kubota Front Mount Mower with Broom and Cab in the amount of \$36,500, and an administrative vehicle in the amount of \$36,500, and authorize the Executive Director to execute the agreements to purchase and all other related documents, seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays.

Chair Vala gave an update on the construction projects.

Commissioner Hardwick reported an increase of 9.28% for the month with a 39% decrease in year-to-date passenger activity compared to last year. The decrease is a result of the continuing effects of the COVID-19 pandemic.

Commissioner Hardwick reported that fuel sales for the month of March were 100,130 gallons with revenue of \$11,679. Airline sales were up compared to the previous month due to the additional seasonal flights on Allegiant. Retail Jet fuel sales remained steady with Military contract and Avgas fuel sales trending higher.

Executive Director Hanna reported the FY 22 budget process is moving forward; negotiations are underway for the custodial agreement with SEIU Local #15; a lease has been

executed with Carbon Dynamics who will occupy space on the second floor of the terminal's northwest wing; the Authority will be executing shortly the grant for the CRSSA for \$1,069,000 of which \$16,000 is designated for concession relief; there will be additional money available from the American Recovery Act, however, the amount is unknown at this time; IL Senate Bill 1764 has been submitted to the Illinois General Assembly for the state to match funds for vertical construction and equipment, codify the state required match for most projects and to provide an opt-out provision to by-pass state channeling act rules should an airport need to move a project quickly; due to a high-speed chase that is currently under investigation and other recent incidents that have occurred around the airport, we are going to take a proactive security approach with our tenants and subscribe to the Neighborhood Crime Watch Program; Executive Director Hanna further discussed opportunities that may come available once the community's Comprehensive Economic Development Strategy (CEDS) is completed; a second meeting was held with outside development specialists considering a master development plan for the Commerce Park; the Authority received NEPA clearance from the FAA for a wetland area south of the Charlie Ramp allowing the Authority to pursue the purchase of wetland credits; Congress is looking to "earmark" projects again and they are accepting projects around the \$1,000,000 mark - we are going to put forth a ramp extension project to accommodate Illinois Army Guard operations.

Commissioner Houston made a motion to adjourn the Regular Meeting, seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays.

The meeting adjourned at 5:57 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary