

SPRINGFIELD AIRPORT AUTHORITY

Friday, December 11, 2020

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:03 p.m. on Tuesday, December 11, 2020, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Mike Meyer, Vice Chair
Elizabeth Delheimer, Commissioner
Tim Franke, Commissioner*
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Susan R. Shea, Commissioner*
Mark Kinnaman, Treasurer*
R. Beverly Peters, Secretary*
Jim Lestikow, Attorney*
Mark Hanna, Executive Director
Ken Boyle, Deputy Executive Director
Roger Blickensderfer, Director of Facilities & Maintenance
* Attended via Conference Call

ABSENT: None

VISITORS: None

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of November 17, 2020. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of November 17, 2020, seconded by Commissioner Meyer and carried with a roll call vote of 7 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report, Deputy Executive Director Boyle gave the Comptrollers' Report and Commissioner Houston presented the Finance Chair Report.

Commissioner Houston discussed with the Board the financial report for the fiscal year ending June 30, 2020, provided by the Authority's auditing firm, Eck, Schafer & Punke. Commissioner Houston went on to compliment Executive Director Hanna, Deputy Executive Director Boyle and the entire staff for their efforts in the preparation of the audit. Commissioner

Houston then made a motion to accept the FY 2020 Comprehensive Annual Financial Report seconded by Commissioner Hardwick and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Meyer requested an update on the Illinois Army Guard leasing terminal office space. Executive Director reported that both parties agree to commence the agreement on January 1st. Both parties are still working to complete various items such as window coverings, flooring and wiring for the Guard's IT infrastructure.

Chair Vala gave an update on the construction projects.

Commissioner Hardwick reported a 52.44% decrease in year-to-date passenger activity compared to last year. The decrease is a result of the continuing effects of the COVID-19 pandemic. Executive Director Hanna reported on future air service schedules.

Commissioner Hardwick reported that fuel sales for the month of November were 68,406 gallons with revenue of \$9,416. All categories of Jet fuel sales were down compared to the previous month with a total decrease of 10,000 gallons. Avgas sales were up over last month which may have benefited from mild weather conditions in November.

Commissioner Shea reported that Midwest Flyer Magazine has run a feature article regarding the new Stellar Aviation facility.

Attorney Lestikow discussed updating of the by-laws for the Springfield Airport Authority. Commissioner Hardwick made a motion to adopt Ordinance 20-3, titled "Ordinance to Adopt New By-Laws for the Springfield Airport Authority", and authorize the Board Chair to sign, seconded by Commissioner Delheimer.

Board discussion of the by-laws ensued and several amendments to the presented draft were made as follows:

Commissioner Meyer discussed changing the language of Article II, Section 4. Commissioner Meyer made a motion to modify the language of Article II, Section 4 to remove "CST" to read "local time", seconded by Commissioner Houston and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Shea made a motion to delete Section 10 of Article III, Chair Emeritus and the reference to it in Article III, Section 1, seconded by Commissioner Meyer and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Houston made a motion to delete the language “after review of those qualifications by the Authority’s legal counsel” in Article II, Section 2, seconded by Commissioner Franke. Following Board discussion, Commissioner Houston withdrew the motion and then made the motion to amend the language in Article II, Section 2 to “after review of those qualifications as prescribed by the Airport Authority Act by the Authority’s legal counsel”, seconded by Commissioner Hardwick and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Delheimer made a motion to amend the language in Article III, Section 2 to add the election of an officer shall require the affirmative vote of 2/3 of the Commissioners present and voting, seconded by Commissioner Hardwick and carried with a roll call vote of 4 ayes (Delheimer, Hardwick, Meyer, Vala) /3 nays (Franke, Houston, Shea).

Commissioner Hardwick made a motion for the elimination of the position of Comptroller and to remove the title included in Article III, Section 1 and to remove Section 9 in its entirety, seconded by Commissioner Delheimer and carried with a roll call vote of 4 ayes (Delheimer, Hardwick, Meyer, Vala) /3 nays (Franke, Houston, Shea).

Commissioner Shea made a motion to adopt Ordinance 20-3, titled “Ordinance to Adopt New By-Laws for the Springfield Airport Authority” as amended, and authorize the Board Chair to sign, seconded by Commissioner Delheimer and carried with a roll call vote of 4 ayes (Delheimer, Hardwick, Meyer, Vala) /3 nays (Franke, Houston, Shea).

Attorney Lestikow reported that during last month’s Board meeting a recommendation was made that the rules for public comment should be placed on the Authority’s website. After research by staff and legal, these rules have been drafted and will be posted on the Authority’s website.

Executive Director Hanna noted that staff has completed an application from DCEO regarding the Local Cures Act Grant; the SAA originally requested \$231,000 through the PSP

program and so far have received approximately \$160,000 – we could be receiving the balance of \$71,000 in the future; B-737 military charter to Texas is scheduled; Caesars’ has announced a charter to Biloxi scheduled for late January.

Chair Vala reported that the January meeting has been moved to Tuesday, January 12, 2021.

Commissioner Houston made a motion to adjourn the Regular Meeting, seconded by Commissioner Hardwick and carried with a roll call vote of 7 ayes/0 nays.

The meeting adjourned at 7:10 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary