

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, January 21, 2020

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, January 21, 2020, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Mike Meyer, Vice Chair
Elizabeth Delheimer, Commissioner
Tim Franke, Commissioner
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Susan R. Shea, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Director of Administration & Finance
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: None

VISITORS: None

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of December 17, 2019. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of December 17, 2019, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report. Director of Administration and Finance Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Chair Vala informed the Board that the field maintenance foreman, Jason Ritter, is leaving at the end of January and that the position has been made available to Don Timm who is an Authority employee in that department. Commissioner Houston made a motion to approve the Executive Director's selection of Don Timm, Jr. to be promoted to fill the position of Field

Maintenance Foreman that is opening due to a resignation, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Chair Vala gave an update on construction projects.

Commissioner Hardwick reported a decrease in year-to-date airline passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of December were 134,271 gallons with revenue of \$15,593. Airline fuel sales saw an increase of over 10,000 gallons while retail Jet fuel sales were up slightly compared to the previous month.

Attorney Lestikow reported on the updating of the Employee Drug and Alcohol Policy regarding laws going into effect January 1st. Commissioner Houston made a motion to amend the Employee Drug and Alcohol Policy with the changes to be made by consul for deleting any references to medical marijuana and adding a specific prohibition in Section 5 to make it clear that smoking and/or vaping are prohibited in the premises or in Authority vehicles, seconded by Commissioner Meyer and carried with a roll call vote of 6 ayes/0 nays.

Executive Director Hanna discussed that Sky West will have a reduced schedule in March because of aircraft maintenance delays. Allegiant will be going to five days a week in March to accommodate season demand.

Commissioner Shea arrived at this time.

Commissioner Houston made a motion to adjourn the Regular Meeting.

The meeting adjourned at 5:40 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary