

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, September 17, 2019

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:02 p.m. on Tuesday, September 17, 2019, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Tim Franke, Commissioner
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
Susan R. Shea, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Esther Seitz, Attorney (for Jim Lestikow)
Mark Hanna, Executive Director
Ken Boyle, Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Elizabeth Delheimer, Commissioner

VISITORS: None

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of August 20, 2019. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of August 20, 2019, seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays/1 present (Meyer).

Treasurer Kinnaman gave the Treasurer's Report. Director of Finance and Administration, Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Commissioner Houston briefed the Board on refinancing of \$2,400,000 for the South East Quadrant T-Hangar loan which has been awarded to United Community Bank.

Vice Chair Meyer reported on the purchase of a radio infrastructure system for the Public Safety Department. The STARCOM21 system offers 96% coverage reliability and is a seamless communications system for public safety agencies, counties and universities in Illinois. The

equipment is on the State bid master contract at the purchase price of \$76,931.42. Commissioner Shea made a motion to direct and authorize the Executive Director to execute all documents for the purchase of the STARCOM21 Radio System, seconded by Commissioner Houston and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Franke thanked the Executive Director for meeting with him and bringing him up to date on current projects.

Chair Vala gave an update on construction projects.

Chair Vala reported on the proposed pavement maintenance project to improve and extend pavement life with crack filling and surface sealing to six areas on the airfield, roadways and various parking lots. Commissioner Houston made a motion to approve the low bid by Dunn Company in the amount of \$352,096.50 and authorize the Executive Director to sign any project agreements/documents and authorize periodic payments during construction and installation, seconded by Commissioner Houston and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Hardwick reported a decrease in year-to-date airline passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of August were 131,874 gallons with revenue of \$17,725. Retail Jet fuel sales were up compared with the previous month which offset a decrease in airline fuel sales due to the reduced schedule for Allegiant. Ms. Hardwick thanked Pam Minder and her team for their ground handling services, as the Passenger Services Department was recognized by Allegiant's passengers for being one of the top ranked stations for customer satisfaction in two months in 2019 and was ranked #5 among all Allegiant stations in 2018.

Commissioner Shea briefed the Board on the Experimental Aircraft Association Young Eagles Program. A fall rally will be held at the Lincoln Land Community College Aviation Program hangar on October 5th with a rain date of October 12th.

Executive Director Hanna reported that the field work for the financial audit is complete; the next dates for the Honor Flight are September 24th and October 29th; staff will have the annual

TIPS meeting with IDOT in October; reported on information received from the International Aviation Summit that was recently attended; TSA Pre-Check vetting process is beginning soon for staff members who will be providing this service in the near future; Director Blickensderfer and his staff was recognized for their efforts during this very busy construction season.

Commissioner Franke discussed holiday decorations at the airport.

Commissioner Houston made a motion to adjourn the Regular Meeting.

The meeting adjourned at 5:41 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary