

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, August 20, 2019

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:01 p.m. on Tuesday, August 20, 2019, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Elizabeth Delheimer, Commissioner
Tim Franke, Commissioner
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Susan R. Shea, Commissioner
Mark Kinnaman, Treasurer
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Mike Meyer, Commissioner
R. Beverly Peters, Secretary

VISITORS: Randy Vogel, Crawford, Murphy & Tilly, Inc.

Chair Vala nominated Commissioner Mike Meyer for the open position of Vice Chair, seconded by Commissioner Houston and carried with a roll call vote of 6 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report. Director of Finance and Administration, Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Chair Vala asked for a motion regarding the minutes of the Budget Hearing Meeting, Annual Meeting and the Regular Meeting of July 23, 2019. Commissioner Houston made a motion to approve the minutes of the Budget Hearing Meeting, Annual Meeting and the Regular Meeting of July 23, 2019, seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays/1 present (Franke).

Executive Director Hanna discussed the new lease agreement with Feldco Factory Direct, LLC. Feldco approached the Authority regarding improving the loading dock and parking lot of the

property they currently rent. Commissioner Houston made a motion to approve the low base bid by Perry Broughton Trucking & Excavating, Inc. in the amount of \$108,915 and authorize the Executive Director to sign any project agreements/documents and authorize periodic payments to the contractor and engineer during construction, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays. Commissioner Houston made a motion to approve the Agreement to Terminate Lease Agreement between the Springfield Airport Authority and Feldco Factory Direct, LLC, effective February 28, 2020, seconded by Commissioner Shea and carried with a roll call vote of 6 ayes/0 nays. Commissioner Houston made a motion to approve the Lease Agreement between the Springfield Airport Authority and Feldco Factory Direct, LLC, for the period February 29, 2020 through February 28, 2023 with one (1) two (2) year option to extend, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Delheimer made a motion to approve the renewal of the membership to the Land of Lincoln Economic Development Corporation for the Authority's FY2020 in the amount of \$25,000, and that payments be made from non-aeronautical revenue sources in \$2,500 increments over a ten (10) month period, seconded by Commissioner Houston and carried with a roll call vote of 6/eyes/0 nays.

Chair Vala gave an update on construction projects.

Chair Vala briefed the Board regarding the final phase of the perimeter fencing project to enclose the entire airport to prevent animals from jumping the fence or easily digging under the fence. Commissioner Houston made a motion to approve the low bid in the amount of \$1,420,200 submitted by Kinney Contractors, Inc. and authorize the Executive Director to sign any project agreements and other related documents upon the receipt of the FAA grant, seconded by Commissioner Shea and carried with a roll call vote of 6 ayes/0 nays.

Chair Vala also briefed the Board regarding the rehabilitation of Runway 4/22. This rehabilitation will keep water from penetrating the joints and pavement structure that can cause weakening of the base and subgrade. Commissioner Houston made a motion to approve the low bid in the amount of \$1,621,042.89 submitted by Freehill Asphalt, Inc. and authorize the Executive

Director to sign any project agreements and other related documents upon receipt of the FAA grant, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Hardwick reported a decrease in year-to-date airline passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of August were 143,958 gallons with revenue of \$17,613. Airline and retail Jet fuel sales were higher compared to the previous month by just over 10,000 gallons each. Avgas sales were up sharply as a result of a contractor providing aerial photography services that was operating out of Stellar Aviation for most of the month.

Commissioner Shea mentioned a letter received by Kim Curry supporting the 183rd and also that the Honor Flight was returning this evening.

Executive Director Hanna reported that the next dates for the Honor Flight are September 24th and October 29th; Tri-annual Full Scale Disaster Exercise will be held Monday, August 26th; staff is preparing for the annual audit; the Ford Tri-Motor will be here September 12-15; two press releases coming out soon regarding the GFOA award and the American Airlines' flights to Chicago will be commencing in November for holiday travel.

Chair Vala made committee assignments for Commissioner Delheimer to take over Administration and Operations, and for Commissioner Franke to take over Economic Development and Community Affairs.

Commissioner Houston made a motion to adjourn the Regular Meeting.

The meeting adjourned at 5:38 p.m.

Frank J. Vala, Chair

Ken Boyle, Assistant Secretary