

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, May 21, 2019

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:07 p.m. on Tuesday, May 21, 2019, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Elizabeth Delheimer, Commissioner
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
Susan R. Shea, Commissioner
Mark Kinnaman, Treasurer
Esther Seitz, Attorney (for Jim Lestikow)
Mark Hanna, Executive Director
Ken Boyle, Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Herman Bodewes, Vice Chair
R. Beverly Peters, Secretary

VISITORS: None

Vice Chair Bodewes asked for a motion regarding the minutes of the Regular Meeting of April 16, 2019. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of April 16, 2019, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report. Director of Finance and Administration, Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Executive Director Hanna reviewed with the Board the proposed FY 2020 Budget including a PowerPoint presentation. Commissioner Houston made a motion to direct and authorize the Executive Director to place the proposed budget on file not later than June 21, 2019, seconded by Commission Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston gave an update on the Authority's insurance coverage for 2019-2020. Due to a change in the binding inspection of the insurance, the property and auto insurance coverage for the Authority will be with Cincinnati Insurance. Commissioner Houston made a motion to renew the Authority's Property and Auto coverage with Cincinnati Insurance, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Chair Vala gave the construction status report.

Chair Vala discussed the acquisition of an aircraft preconditioned air unit for use at Gate 1. Commissioner Hardwick made a motion to approve the low bid by Verde GSE in the amount of \$85,900.00 and authorize the Executive Director to sign any project agreements/documents and authorize the periodic payments during construction and installation, seconded by Commissioner Shea and carried with a roll call vote of 6 ayes/0 nays.

Chair Vala reported that the agreement between the Laborers International Union Local #477 and the Authority expires on June 30, 2019. Both parties have met and agreed upon tentative terms. Commissioner Houston made a motion to authorize the Board Chair to execute a five year agreement with Laborers International Union Local #477, seconded by Commissioner Shea and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Hardwick reported a decrease in year-to-date airline passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of May were 146,106 gallons with revenue of \$18,019. Airline gallons remained steady with retail jet fuel and military contract sales trending higher for the second straight month.

Executive Director Hanna stated that a tour of the FBO facility can be arranged for anyone interested. Mr. Hanna also reported on various items related to air service.

Commissioner Houston made a motion to adjourn the Regular Meeting, the meeting adjourned at 6:21 p.m.

Frank J. Vala, Chair

Ken Boyle, Assistant Secretary