

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, April 16, 2019

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Vice Chair Bodewes at 5:00 p.m. on Tuesday, April 16, 2019, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Herman Bodewes, Vice Chair
Elizabeth Delheimer, Commissioner
Dianne Hardwick, Commissioner
Mike Meyer, Commissioner
Susan R. Shea, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Frank J. Vala, Chair
Mike Houston, Commissioner
Ken Boyle, Director of Admin & Finance

VISITORS: None

Vice Chair Bodewes asked for a motion regarding the minutes of the Regular Meeting of March 19, 2019. Commissioner Shea made a motion to approve the minutes of the Regular Meeting of March 19, 2019, seconded by Commissioner Meyer and carried with a roll call vote of 4 ayes/0 nays/1 present (Bodewes).

Treasurer Kinnaman gave the Treasurer's Report. In the absence of Director of Administration and Finance, Executive Director Hanna gave the Comptroller's Report and in the absence of Commissioner Houston, Mr. Hanna presented the Finance Chair Report. Mr. Hanna gave a summary of insurance coverage renewals for 2019-2020. There is an overall decrease of 1.7% compared to the year just ending. Commissioner Shea made a motion to direct and authorize the Executive Director to execute the necessary documents to renew the Authority's Property coverage with United Fire Group (UFG), Auto coverage with United Fire Group (UFG), Officers & Directors Liability coverage with Old Republic, Liquor Liability coverage with USICOA, all for

a one year period, second by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays.

In the absence of Chair Vala, Executive Director Hanna gave the construction status report.

Commissioner Hardwick reported a decrease in year-to-date airline passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of March were 130,474 gallons with revenue of \$15,444. Airline and retail jet fuel sales were up compared to the previous month. Avgas sales also saw an increase with the milder weather.

Commissioner Hardwick discussed the need to acquire an additional baggage belt loader to accommodate aircraft ground handling requirements. Commissioner Hardwick made a motion to approve the recommendation to purchase a new Fast Global Solutions Walk Behind Belt Loader in the amount of \$26,060 plus freight and authorize the Executive Director to execute a purchasing agreement and all other related documents seconded by Commissioner Shea and carried with a roll call vote of 5 ayes/0 nays.

Executive Director Hanna reported the FY20 budget is well under way; met with Local #477 Laborers regarding collective bargaining agreement with field maintenance; EDC has hired a branding and marketing consultant and Commissioners Houston and Delheimer will be attending an upcoming meeting; the next Land of Lincoln Honor Flight is scheduled for May 7th.

Commissioner Hardwick made a motion to adjourn the Regular Meeting, the meeting adjourned at 5:34 p.m.

Herman Bodewes, Vice Chair

R. Beverly Peters, Secretary