

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, December 18, 2018

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, December 18, 2018, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Herman Bodewes, Vice Chair
Elizabeth Delheimer, Commissioner
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
Susan R. Shea, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: None

VISITORS: None

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of November 20, 2018. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of November 20, 2018, seconded by Commissioner Shea and carried with a roll call vote of 7 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report. Director of Finance and Administration, Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Commissioner Houston discussed with the Board the financial report for the fiscal year ending June 30, 2018, provided by the Authority's auditing firm, Eck, Schafer & Punke. Commissioner Houston made a motion to accept the FY 2018 Comprehensive

Annual Financial Report seconded by Commissioner Hardwick and carried with a roll call vote of 7 ayes/0 nays.

Vice Chair Bodewes discussed the request from PDC Laboratories to amend their lease agreement to extend it for an additional year. Vice Chair Bodewes made a motion to approve Amendment #4 of The Lease Agreement between PDC Laboratories, Inc., and the Springfield Airport Authority and authorize the Board Chair to sign and execute said document, seconded by Commissioner Shea and carried with a roll call vote of 7 ayes/0 nays.

Chair Vala gave an update on the construction projects.

Commissioner Hardwick reported a decrease in year-to-date airline passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of November were 108,456 gallons with revenue of \$12,763. Sales were down compared to the previous month, but year-to-date totals were down by just over 2% compared to the previous fiscal year.

Executive Director Hanna reported that a local morning radio program will be broadcasting later this week from the terminal; discussed the possibility of StandardAero being sold; the application for the Passenger Facility Charge program is progressing.

Chair Vala presented the 2019 Board Meeting schedule, which was accepted by concurrence.

Commissioner Houston made a motion to adjourn the Regular Meeting, The meeting adjourned at 5:24 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary