

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, November 20, 2018

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Vice Chair Bodewes at 5:02 p.m. on Tuesday, October 16, 2018, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Herman Bodewes, Vice Chair  
Elizabeth Delheimer, Commissioner  
Diane Hardwick, Commissioner  
Mike Houston, Commissioner  
Mike Meyer, Commissioner  
Susan R. Shea, Commissioner  
Mark Kinnaman, Treasurer  
Jim Lestikow, Attorney  
Mark Hanna, Executive Director  
Ken Boyle, Director of Admin & Finance  
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Frank J. Vala, Chair  
R. Beverly Peters, Secretary

VISITORS: Jim Hogge, Eck, Schafer & Punke, LLP

Vice Chair Bodewes asked for a motion regarding the minutes of the Regular Meeting of October 16, 2018. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of October 16, 2018, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston introduced Jim Hogge with the Authority's auditors, Eck, Schafer & Punke. Mr. Hogge gave a brief presentation and indicated the audit went very well. Commissioner Houston made a motion to accept the draft of the Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2018 and have the report prepared in final form for approval at the December meeting, seconded by Commissioner Shea and carried with a roll call vote of 6 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report. Director of Finance and Administration, Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

In the absence of Chair Vala, Vice Chair Bodewes gave an update on the construction projects.

Attorney Lestikow reported on the issue of sales tax on aviation fuel which has been ongoing since 2014.

Commissioner Hardwick reported a decrease in year-to-date airline passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of October were 138,285 gallons with revenue of \$16,973. Airline sales were up compared to the previous month while retail jet fuel remained steady. For the ninth year in a row, the Authority will receive a one half cent rebate for each gallon of Jet fuel sold over 1.5 million gallons during the yearly contract period with Epic Aviation.

Executive Director Hanna reported that IDOT has a program called TARP (Truck Access Route Program) that will help fund upgrades to airport access roads and we have been approached regarding updates to Irwin Road. Mr. Hanna also reported that LLCC is interested in having a satellite flight training facility in Springfield.

Commissioner Houston made a motion to adjourn the Regular Meeting, The meeting adjourned at 5:48 p.m.

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Herman Bodewes, Vice Chair

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Ken Boyle, Assistant Secretary