

## SPRINGFIELD AIRPORT AUTHORITY

Tuesday, August 21, 2018

### REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, August 21, 2018, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair  
Diane Hardwick, Commissioner  
Mike Houston, Commissioner  
Mike Meyer, Commissioner  
Susan R. Shea, Commissioner (arrived late)  
Mark Kinnaman, Treasurer (arrived late)  
R. Beverly Peters, Secretary  
Esther Seitz (for Jim Lestikow), Attorney  
Mark Hanna, Executive Director  
Ken Boyle, Director of Admin & Finance  
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Herman Bodewes, Vice Chair

VISITORS: Elizabeth Delheimer

Chair Vala asked for a motion regarding the minutes of the Budget Hearing Meeting of July 17, 2018. Commissioner Houston made a motion to approve the minutes of the Budget Hearing Meeting of July 17, 2018, seconded by Commissioner Hardwick and carried with a roll call vote of 4 ayes/0 nays. Chair Vala asked for a motion regarding the minutes of the Annual Meeting of July 17, 2018. Commissioner Hardwick made a motion to approve the minutes of the Annual Meeting of July 17, 2018, seconded by Commissioner Houston and carried with a roll call vote of 4 ayes/0 nays. Chair Vala asked for a motion regarding the minutes of the Regular Meeting of July 17, 2018. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of July 17, 2018, seconded by Commissioner Meyer and carried with a roll call vote of 4 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report. Director of Finance and Administration, Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Chair Vala gave an update on construction projects.

Chair Vala briefed the Board regarding the Beacon relocation. Commissioner Houston made a motion to approve the low bid by Egizii Electric, Inc. in the amount of \$29,875.00 and authorize the Executive Director to sign any project agreements and other related documents to complete the project, seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays.

Commissioner Hardwick reported a decrease in year-to-date airline passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of July were 158,899 gallons with revenue of \$20,522. Total gallons remained steady compared to the previous month with retail jet fuel sales remaining steady while Avgas sales were up sharply as a result of the Wings of Freedom event.

Executive Director Hanna reported that the Land of Lincoln Honor Flight returns tonight; bid openings are scheduled for the fence project, terminal work and generator replacement; a notice to proceed has been received for the parking lot and road construction project.

Commissioner Shea made a motion to adjourn the Regular Meeting, seconded by Commissioner Houston and carried with a voice vote of 5 ayes/0 nays.

The meeting adjourned at 5:29 p.m.

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Frank J. Vala, Chair

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R. Beverly Peters, Secretary