

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, July 17, 2018

BUDGET HEARING MINUTES

The Budget Hearing of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:03 p.m. Tuesday, July 17, 2018, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Herman Bodewes, Vice Chair
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
Susan R. Shea, Commissioner
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Mark Kinnaman, Treasurer

Prior to the start of the Annual Budget Hearing, Commissioner Eric Hansen announced that he is retiring from the Board of Commissioners. Chair Vala presented a plaque in appreciation to Commissioner Hansen.

Chair Vala asked for any questions or comments from the public regarding the Budget and Appropriation Ordinance for FY 2019 and the Tax Levy Ordinance for FY 2019. There was no one present from the public who had any questions or comments.

Commissioner Houston made a motion to recommend for final action at the July Regular Board Meeting; 1) adoption of the proposed Springfield Airport Authority Budget and Appropriation Ordinance for FY 2019 and 2) adoption of the proposed Springfield Airport Authority FY 2019 Tax Levy Ordinance for Taxes Received in Calendar 2020, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to adjourn the Budget Hearing, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

The Budget Hearing adjourned at 5:11 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, July 17, 2018

ANNUAL MEETING MINUTES

The Annual Meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:11 p.m. on Tuesday, July 17, 2018, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Herman Bodewes, Vice Chair
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Director of Admin & Finance and Assistant Secretary
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Mark Kinnaman, Treasurer

Commissioner Houston made a motion to nominate James Lestikow as Acting Chair, seconded by Commissioner Meyer and carried with a roll call vote of 6 ayes/0 nays.

Acting Chair Lestikow asked for a nomination for Acting Secretary. Commissioner Bodewes made a motion to nominate Ken Boyle as Acting Secretary, seconded by Commissioner Meyer and carried with a roll call vote of 6 ayes/0 nays.

Acting Chair Lestikow asked for nominations for Chair of the Board. Commissioner Houston made a motion to retain Frank Vala as the Chair and Herman Bodewes as the Vice Chair for another year, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Acting Chair Lestikow turned the meeting over to the newly elected Chair, Frank Vala.

Chair Vala asked for nominations for the Board's Secretary, Treasurer and Comptroller positions. Commissioner Houston made a motion to retain R. Beverly Peters as Secretary and

Mark Kinnaman as Treasurer, and recommended Ken Boyle be appointed Comptroller, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to adopt the Resolution Respecting Deposit and Withdrawal of Funds of the Springfield Airport Authority in Springfield Financial Institutions by authorized individuals as presented to the Board, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

With no further business to come before the Board, Commissioner Shea made a motion to adjourn the Annual Meeting, seconded by Commissioner Meyer. The meeting adjourned at 5:16 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, July 17, 2018

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:16 p.m. on Tuesday, July 17, 2018, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Herman Bodewes, Vice Chair
Dianne Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
Susan R. Shea, Commissioner
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Deputy Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Mark Kinnaman, Treasurer

In the absence of Treasurer Kinnaman Commissioner Houston gave the Treasurer's Report.

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of June 19, 2018. Commissioner Meyer made a motion to approve the minutes of the Regular Meeting of June 19, 2018, seconded by Commissioner Houston and carried with a roll call vote of 6 ayes/0 nays.

Director of Admin & Finance Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Commissioner Houston made a motion to authorize the Executive Director and legal counsel, where applicable, with the concurrence of the Authority Board Chair, to execute all grants and related documents during FY 2019, and notify the Board at the next monthly meeting, seconded by Commission Meyer and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to authorize the Executive Director to transfer the FY18 year-end balance of \$50,717 from Operations & Maintenance to Workers' Comp & Post Employment Benefits Fund, seconded by Commissioner Meyer and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to adopt the Springfield Airport Authority Budget and Appropriation Ordinance for FY 2019, and authorize the Board Chair to execute, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Houston made a motion to adopt the Springfield Airport Authority FY 2019 Tax Levy Ordinance for Taxes Received in Calendar 2019 for the Authority's FY 2020, and authorize the Board Chair to execute, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Meyer reported on the retirement of Tim Franke and introduced Bob Gonterman as the Chief of Public Safety.

Chair Vala gave an update on the construction projects.

Commissioner Hardwick reported a decrease of 17.83% in year-to-date passenger activity compared to last year.

Commissioner Hardwick reported that fuel sales for the month of July were 134,344 gallons with revenue of \$16,406. Total gallons were down 11.4% compared to the previous year.

Executive Director Hanna reported that the Wings of Freedom tour will be here July 23-25; Mr. Hanna reported on various air service changes in central Illinois; Mr. Hanna discussed pilot shortage issues.

Chair Vala discussed Committee assignments for the upcoming year. Mr. Vala also discussed with the Board the Chamber of Commerce Quantum Growth Initiative that the Authority has participated in since 2007 and his recommendation is to not renew this commitment and join the Land of Lincoln Economic Development Corporation. Commissioner Bodewes made a motion to approve a pledge of \$25,000 to join the EDC for the current fiscal year 2019 to be

made on a monthly or quarterly basis, seconded by Commissioner Houston and carried with a roll call vote of 6 ayes/0 nays.

With no further business, Commissioner Hardwick made a motion to adjourn the Regular Meeting, seconded by Commissioner Meyer. The meeting adjourned at 6:01 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary