

## SPRINGFIELD AIRPORT AUTHORITY

Tuesday, May 15, 2018

### REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Vice Chair Bodewes at 5:00 p.m. on Tuesday, May 15, 2018, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Herman Bodewes, Vice Chair  
Eric Hansen, Commissioner  
Diane Hardwick, Commissioner  
Mike Houston, Commissioner  
Mike Meyer, Commissioner  
Susan R. Shea, Commissioner  
Mark Kinnaman, Treasurer  
R. Beverly Peters, Secretary  
Esther Seitz, for Jim Lestikow, Attorney  
Mark Hanna, Executive Director  
Ken Boyle, Director of Admin & Finance  
Tim Franke, Director of Operations & Public Safety  
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Frank J. Vala, Chair

VISITORS: Jeff Antonacci, Knight Engineer/Architects

Vice Chair Bodewes asked for a motion regarding the minutes of the Regular Meeting of April 24, 2018. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of April 24, 2018, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report. Director of Finance and Administration, Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Executive Director Hanna reviewed with the Board the tentative FY 2019 Budget including a PowerPoint presentation. Commissioner Houston made a motion to direct and authorize the Executive Director to place the proposed budget on file not later than June 15, 2018, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

In the absence of Chair Vala, Executive Director Mark Hanna gave an update on construction projects. Mr. Hanna discussed the terminal access road and parking lot modification and improvement project. Commissioner Houston made a motion to approve the low base bid in the amount of \$2,239,039.41 and the alternate bid in the amount of \$58,522.41 totaling \$2,297,561.82 submitted by Truman L. Flatt & Sons and authorize the Executive Director to sign any project agreements and other related documents, seconded by Commissioner Shea and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Hardwick reported a decrease in year-to-date airline passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of April were 136,057 gallons with revenue of \$17,644. Airline gallons were down compared to the previous month with the reduction of Allegiant's schedule with retail jet fuel and military contract sales trending higher. Total sales for the fiscal year are down just under 12 percent.

Executive Director Hanna reported a Land of Lincoln Honor Flight returns tonight; a Phase I environmental study has been completed to help clear approximately 12 acres for future non-aeronautical development; a Phase II environmental study has been completed to help clear additional land for non-aeronautical development in the Commerce Park area.

Commissioner Houston made a motion to adjourn the Regular Meeting, seconded by Commissioner Shea and carried with a voice vote of 6 ayes/0 nays.

The meeting adjourned at 6:08 p.m.

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Herman Bodewes, Vice Chair

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R. Beverly Peters, Secretary