

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, February 20, 2018

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, February 20, 2018, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Herman Bodewes, Vice Chair
Eric Hansen, Commissioner
Diane Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
Susan R. Shea, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance
Tim Franke, Director of Operations & Public Safety

ABSENT: None

VISITORS: None

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of January 23, 2018. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of January 23, 2018, seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays/1 present (Shea).

Treasurer Kinnaman gave the Treasurer's Report. Director of Finance and Administration, Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Commissioner Meyer informed the Board of the TSA Law Enforcement Partnership Award received by the Abraham Lincoln Capital Airport and that we were one of only four airports nationally to receive it.

Chair Vala gave an update on construction projects.

Commissioner Hansen asked Executive Director Hanna to update the Board on the various possible development sites. Mr. Hanna informed the Board there are three sites the airport is working on for potential non-aeronautical development. The largest available site is the 54 acre tract in the Airport Commerce Park. Another 2.4 acre site is located at the Southwest corner of Irwin Road and Stearman Road. The third site is a 12 acre tract on the airport's north side. This site has received preliminary FAA clearance for a possible large ground mounted solar array. Further investigation is being completed as we consider a solar project or other non-aeronautical revenue development options.

Commissioner Hardwick reported a decrease in year-to-date passenger activity for this calendar year compared to last year. Mr. Hanna discussed with the Board reasons for the declining passengers.

Commissioner Hardwick reported that fuel sales for the month of January were 138,253 gallons with revenue of \$17,210. Airline sales were down but retail and military contract jet fuel sales were up to offset lower airline volumes.

Attorney Lestikow informed the Board that according to the Open Meetings Act as it pertains to IMRF rules, last month's Closed Session pertaining to the Executive Director's contract should have been conducted in open session and any related discussion during today's meeting will be in open session.

Mr. Hanna discussed the Request for Proposals for the FBO project, the terminal road relocation and parking lot expansion project, and that budget prep for FY19 and insurance renewals are underway. Mr. Hanna also briefly discussed correspondence received regarding the consolidation of the FAA's TRACON for Springfield and Peoria.

Regarding Old Business, Chair Vala discussed the Chamber of Commerce's Q5 Growth Initiative and asked for a motion regarding the Springfield Airport Authority pledge payments. Commissioner Houston made a motion to pledge \$10,000 to the Chamber of Commerce's Quantum Growth Initiative for FY 2019 with the Board to discuss the issue at the July Board

meeting to approve the payment of the pledge, seconded by Commissioner Hardwick and carried with a roll call vote of 7 ayes/0 nays.

Regarding Old Business, discussion ensued about the terms of the Executive Director's employment contract. Commissioner Hansen made a motion to direct Counsel to draft an extension to the Executive Director's contract from February 1, 2020 to January 31, 2024 that includes two \$5,000 salary adjustments in 2018 and 2019, and bring to the Board for approval at next month's Board meeting, seconded by Commissioner Hardwick and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Houston made a motion to adjourn the Regular Meeting, seconded by Commissioner Hansen and carried with a voice vote of 7 ayes/0 nays.

The meeting adjourned at 6:41 p.m.

Frank J, Vala, Chair

R. Beverly Peters, Secretary