

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, January 23, 2018

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, January 23, 2018, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Herman Bodewes, Vice Chair
Rodney Egizii, Commissioner
Eric Hansen, Commissioner
Diane Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance
Tim Franke, Director of Operations & Public Safety

ABSENT: None

VISITORS: James Potter, Prairie Analytical
Brian Meginnes, PDC Laboratories, Inc.
Chris Coulter, PDC Laboratories, Inc.
Kristen Potter, Prairie Analytical

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of December 19, 2017. Commissioner Hardwick made a motion to approve the minutes of the Regular Meeting of December 19, 2017, seconded by Commissioner Hansen and carried with a roll call vote of 5 ayes/0 nays/2 present (Bodewes, Egizii). Commissioner Hardwick made a motion to approve the minutes of the Closed Meeting of August 15, 2017, seconded by Commissioner Hansen and carried with a roll call vote of 7 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report. Director of Finance and Administration, Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report. Commissioner Houston made a motion to accept the Finance Chair's report, seconded by Commissioner Hardwick and carried with a roll call vote of 7 ayes/0 nays.

Commissioner Bodewes discussed with the Board the assignment of the Prairie Analytical lease to PDC Laboratories, Inc. Commissioner Hansen made a motion to approve the Assignment and Amendment of Lease between Prairie Analytical Systems, Inc., PDC Laboratories, Inc. and the Springfield Airport Authority and authorize the Board Chair to sign and execute said document, seconded by Commissioner Houston and carried with a roll call vote of 7 ayes/0 nays.

Chair Vala gave an update on construction projects.

Commissioner Hardwick reported a slight decrease in year-to-date passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of December were 141,468 gallons with revenue of \$16,377. Airline gallons increased over the previous month with retail Jet fuel and Avgas sales remaining steady.

Executive Director Hanna provided a report that included the recent meetings with Allegiant and SkyWest, Land of Lincoln Honor Flights has scheduled six flights for 2018, the FBO project will be advertised on February 1st, the new 25,000 gallon jet fuel storage tank is nearly operational and the FY19 budget process is underway.

Chair Vala asked for a motion to close the open meeting at 5:35 p.m. and open a closed meeting in accordance with 5 ILCS 120/2(c)(1) of the Open Meetings Act for the purpose of discussing Personnel – appointment, employment, compensation, discipline, performance or dismissal of specific employees, a motion was made by Commissioner Hansen and seconded by Commissioner Houston. There was no discussion and the motion carried with a voice vote. Chair Vala indicated the open meeting of January 23, 2018 was closed.

Chair Vala indicated the open meeting of January 23, 2018 was reopened at 5:57 p.m.

Commissioner Houston made a motion to adjourn the Regular Meeting, seconded by Commissioner Hansen and carried with a voice vote of 7/ayes and 0/nays.

The meeting adjourned at 6:03 p.m.