

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, May 17, 2022

REGULAR MEETING MINUTES

The Regular Meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. on Tuesday, May 17, 2022, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Mike Houston, Vice Chair (arrived late)
Elizabeth Delheimer, Commissioner
Tim Franke, Commissioner
Dianne Hardwick, Commissioner
Susan Shea, Commissioner
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Deputy Executive Director
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Teresa Haley, Commissioner
Mark Kinnaman, Treasurer

VISITORS: Jeff Olson, Hanson Professional Services

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of April 19, 2022 and the disposal of all Regular Meeting recordings more than six months old. Commissioner Delheimer made a motion to approve the minutes of the Regular Meeting of April 19, 2022 and the disposal of all Regular Meeting recordings more than six months old, seconded by Commissioner Shea and carried with a roll call vote of 5 ayes/0 nays/1 present (Commissioner Hardwick).

In the absence of Treasurer Kinnaman, Assistant Secretary Boyle gave the Treasurer's Report.

Chair Vala reported a small amount of the COVID Relief funds were anticipated to be utilized to pay off the Hangar 3 loan balance, but were actually not needed. Commissioner Hardwick made a motion to authorize the transfer of \$2,234,030 of CRRSA and ARPA dollars received this fiscal year from the O&M Fund to the OMC Reserve Fund which would replace the previously proposed repayment of COVID Relief funds to OMC Reserve for loan payoff since regular O&M funds were

able to be used for the loan payment, seconded by Commissioner Delheimer and carried with a roll call vote of 6 ayes/0 nays.

Executive Director Hanna presented to the Board the proposed FY 2023 Budget. During discussion Vice Chair Houston suggested sending additional funds to IMRF due to possible future negative market changes; staff will contact IMRF for information. Vice Chair Houston made a motion to direct and authorize the Executive Director to place the proposed budget on file not later than June 17, 2022, seconded by Commissioner Shea and carried with a roll call vote of 6 ayes/0 nays.

Commissioner Delheimer made a motion to approve acquisition of property located at 3400 Solar Avenue, Springfield, Illinois for \$74,900 plus associated closing costs and authorize the Executive Director to sign all related documents, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

There was discussion regarding voting rights pertaining to the proposed Resolutions approving amendments to Employment Agreements preceding the introduction of those motions. Commissioner Delheimer made a motion to approve the Amendment #4 to the Executive Director Contract and a one-time salary increase of \$5,000 and authorize the Board Chair and Secretary to execute and attest the contract document, seconded by Commissioner Hardwick. Vice Chair Houston introduced a motion to amend the Executive Director's contract. Vice Chair Houston introduced a motion to amend the language of the Executive Director's contract to change Amendment #4, III. Term, sentence one, to read "The term will commence on October 1, 2022 for a period of *three* years by this Amendment #4" and to change VI. Salary, sentence two to read "Upon recommendation of the Board Chair, annual performance related pay increases may be extended after an evaluation is completed by the Chair *and approved by the Board*", and to change sentence four to read "An annual adjustment *may* be made each July 1st utilizing the previous calendar year's CPI-U percentage" and to remove the remaining language in this sentence, seconded by Commissioner Franke. The Board voted to recess with a roll call vote of 5 ayes/1 nay (Franke). The Board voted to return from recess with a roll call vote of 6 ayes/0 nays. Motion failed to carry with a roll call vote of 3 ayes/3 nays. The Board voted on the original motion which failed to carry with a roll call vote of 3 ayes/3 nays.

Commissioner Delheimer made a motion to approve Amendment #1 to the Deputy Executive Director Contract and authorize the Board Chair and Secretary to execute and attest the contract document, seconded by Commissioner Hardwick. Vice Chair Houston introduced a motion to amend the language of the Deputy Executive Director's contract to change Amendment #1, III. Term, sentence one, to read "The term will commence on October 1, 2022 for a period of *three* years by this Amendment #1" and to remove remaining language in this sentence and to change VI. Salary, sentence three to read "An annual adjustment *may* be made each July 1st utilizing the previous calendar year's CPI-U percentage" and to remove the remaining language in this sentence, seconded by Commissioner Shea. Motion failed to carry with a roll call vote of 3 ayes/3 nays. Chair Vala then raised questions regarding voting issues. Legal counsel then discussed matters relating to the questions. At this time, Executive Director Hanna, Deputy Executive Director Boyle and Attorney Lestikow left the meeting for discussion.

Commissioner Hardwick reported a 74.33% increase in year-to-date passenger activity compared to last year. Commissioner Hardwick reported that fuel sales for the month of April were 133,360 gallons with revenue of \$14,528. Airline gallons remained steady when compared with the previous month. Retail Jet fuel decreased for the month along with Avgas sales. Even at record high fuel prices total fuel sales have remained steady.

Commissioner Shea reported on activities for the 75th Anniversary including a reception and rededication to be held November 2, 2022.

Executive Director Hanna, Deputy Executive Boyle and Attorney Lestikow returned to the meeting.

Chair Vala declared there was no longer a quorum and the meeting adjourned.

The Regular Meeting reconvened from recess on Thursday, June 9, 2022 at 6:35 p.m. in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Mike Houston, Vice Chair
Elizabeth Delheimer, Commissioner
Tim Franke, Commissioner
Teresa Haley, Commissioner
Dianne Hardwick, Commissioner

R. Beverly Peters, Secretary
Jim Lestikow, Attorney

ABSENT: Susan R, Shea, Commissioner

VISITORS: None

The Reconvened Meeting of June 9, 2022 reopened at 6:35 p.m.

Commissioner Delheimer made a motion to table the Deputy Executive Director's contract, seconded by Commissioner Haley and carried with a roll call vote of 6 ayes/0 nays.

Chair Vala gave the construction report.

Chair Vala discussed the removal of the escalator in the terminal space formerly occupied by Prairie Analytical. Vice Chair Houston made a motion to approve the low bid by R.L. Vollintine Construction, Inc. in the amount of \$225,000 and authorize the Executive Director to sign any project agreements/documents and authorize periodic payments to the contractor and engineer during construction, seconded by Commissioner Hardwick and carried with a roll call vote of 6 ayes/0 nays.

Chair Vala requested a motion to secure financing for StandardAero Facility improvements. Vice Chair Houston made a motion to approve the loan of up to \$3,000,000 from Bank of Springfield for a construction loan rate at 1.95% and a 5 year fixed rate with a 20 year amortization at an interest rate of 2.12%, and authorize the Board Chair to sign all related loan documents, seconded by Commissioner Haley and carried with a roll call vote of 6 ayes/0 nays.

Executive Director Hanna reported on the status of a Congressionally directed funding request to expand the north ramp; an IDOT June letting will seek bids for Phase III of the Runway 18/36 project, and that while passenger numbers are close to 2019 traffic levels, the revenue per passenger is lagging indicating business travel for our market hasn't yet rebounded.

Chair Vala reported we received great comment from the Chamber of Commerce president regarding the airport.

Meeting adjourned at 6:43 p.m.

Frank J. Vala, Chair

R. Beverly Peters, Secretary