

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, August 16, 2022

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Vice Chair Houston at 5:00 p.m. on Tuesday, August 16, 2022, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Elizabeth Delheimer, Commissioner
Dianne Hardwick, Commissioner
Teresa Haley, Commissioner
Mike Houston, Vice Chair
Mark Kinnaman, Treasurer
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Deputy Executive Director
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Frank J. Vala, Chair
Tim Franke, Commissioner
Susan Shea, Commissioner

VISITORS: Randy Vogel, Crawford, Murphy & Tilly, Inc.
Cyle Cantrell, Burns & McDonnell
Michael Lorenz, HLR
Rob Waller, Hanson Engineers

Vice Chair Houston asked for a motion regarding the minutes of the Budget Hearing of July 19, 2022, the Regular Meeting of July 22, 2022, the Annual Meeting of July 19, 2022 and disposal of all Regular Meeting Recordings more than six months old. Commissioner Hardwick made a motion to approve the minutes of the Budget Hearing of July 19, 2022, the Regular Meeting of July 22, 2022, the Annual Meeting of July 19, 2022 and disposal of all Regular Meeting Recordings more than six months old, seconded by Commissioner Haley and carried with a roll call vote of 4 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report.

In the absence of Chair Vala, Vice Chair Houston gave an update on the construction projects.

Vice Chair Houston discussed the Professional Service Retainer Selection for 2022. Commissioner Hardwick made a motion to approve the recommendation to select Crawford, Murphy & Tilly of Springfield, IL, select Hanson Professional Services of Springfield, IL, select Burns &

McDonnell of Chicago, IL to provide engineering, architectural design and construction services for approved capital development on the airfield, passenger terminal, landside buildings and non-airfield improvements identified for each firm, and authorize the Chairman to execute on behalf of the Springfield Airport Authority related and necessary documents to enter into retainer agreements accordingly to memorialize this consultant selection process as required by the Federal Aviation Administration and Illinois Department of Transportation and direct staff to file these documents with these agencies, seconded by Commissioner Delheimer and carried with a roll call vote of 3 ayes/0nays/1 present (Haley).

Vice Chair Houston discussed the 2023 Pavement Maintenance Program. Commissioner Haley made a motion to approve the low bid by Dunn Company in the amount of \$126,875 and authorize the Executive Director to sign any project agreements/documents and authorize periodic payments to the contractor and engineer during construction, seconded by Commissioner Hardwick and carried with a roll call vote of 4 ayes/0 nays.

Commissioner Hardwick reported that enplanements had an increase of 53.36% year to date.

Commissioner Hardwick reported that fuel sales for the month of July were 139,435 gallons with revenue of \$15,782. Airline gallons continue to remain steady. Retail Jet fuel sales remained steady compared to the previous month. Avgas sales were down about 900 gallons compared to the previous month.

Attorney Lestikow reported on revisions to the Open Meetings Act Policy. Commissioner Hardwick made a motion to approve the revised Open Meetings Act policy and authorize the Board Chair to sign, seconded by Commissioner Haley and carried with a roll call vote of 4 ayes/0 nays.

Executive Director Hanna reported that due to an aircraft incident the runway was shut down for approximately 90 minutes; tri-annual disaster drill will take place on August 24th; Feldco has indicated they would like to extend their lease; Hertz will terminate airport operations and transition to an off-airport operations arrangement; Subway will be closing in November and staff is working on drafting a RFP for a new restaurant operator; thanked Board members who made it out for the Solar Project groundbreaking; congratulated CMT and Hansen for contract renewals and welcomed Burns & McDonnell.

Rob Waller from Hansen thanked the Board for the renewal.

Commissioner Haley made a motion to adjourn the Regular Meeting, seconded by Commissioner Hardwick.

The meeting adjourned at 5:25 p.m.

Mike Houston, Vice Chair

R. Beverly Peters, Secretary