

ABRAHAM LINCOLN CAPITAL AIRPORT

Tuesday, September 15, 2009

REGULAR MEETING

The Regular Meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:00 p.m. Tuesday, September 15, 2009, in the Conference Room at Abraham Lincoln Capital Airport.

PRESENT: Frank Vala, Chair
Tim Bramlet, Commissioner
Drinda O'Connor, Commissioner
Kari Selinger, Commissioner
Vince Toolen, Commissioner
Bill Winberg, Comptroller
Beverly Peters, Secretary
Andrea Tinervin, Asst. Secretary
James Lestikow, Attorney
Mark Hanna, Executive Director
Roger Blickensderfer, Dir. of Maintenance & Facilities
Mike Olinger, Dir. of Admin. & Finance
Tim Franke, Dir. Of Public Safety and Operations

ABSENT: Herman Bodewes, Commissioner
Eric Hansen, Commissioner
Mark Kinnaman, Treasurer

Chair Vala asked for a motion to approve the minutes of the Regular Meeting of August 18, 2009 and the disposal of the recorded tape. Commissioner O'Connor made the motion to approve the minutes of the August 18th meeting and disposal of the recorded tape, seconded by Commissioner Bramlet and carried with a roll call vote of 5 ayes/0 nays.

In the absence of Treasurer Kinnaman, there was no Treasurer's Report.

Comptroller Winberg gave the Comptroller's Report. No action was required.

Commissioner Bramlet reported to the Board that the Finance Committee has investigated the reserve balance on hand in the Workers' Compensation Insurance account. Staff has spoken to the Authority's auditors and they feel, from an accounting standpoint, that the Authority only needs to have enough on hand at any given time to pay the estimated liabilities and as of June 30, 2009 the Authority's balance is sufficient. The Finance Committee has reviewed pertinent information, including the average annual claims since the Authority became self-insured in 2002 and concurs with the auditors that the Authority's balance is within generally accepted limits. This information was provided to the Board for discussion and guidance to staff for FY 2011 budget preparation.

Chair Vala reported that the airport has received the \$2.5 million FAA Grant for the completion of widening Taxiway Golf.

Commissioner Selinger informed the Board that for the month of August as compared to August 2008 enplanements were up over 15%; however, YTD the enplanements are down 4.3% over the same period last year. Commissioner Selinger reported that a new billboard advertising the Punta Gorda flights will be installed next week and as of September 11th, the schedule for flights to Myrtle Beach on Direct Air will change to Monday and Friday flights and the Friday flights will be leaving in the afternoon.

Commissioner O'Connor gave the fuel report. Total gallons sold during August were 151,270 and revenue for the month was \$23,758. Fuel sales remained steady across all categories including a very good month for transient military aircraft that provided almost 40,000 gallons of additional sales of Jet fuel to the Defense Energy Support

Center. In addition, the Aviation Fuel Discount Program which started July 15th and ended August 31st, provided a fifteen cent per gallon discount to aircraft owners for a one time fill-up. Thirty two transactions were reported for a total of 2,409 gallons of Avgas and Jet Fuel combined. Reports also indicated that most of the savings went to our airport based aircraft owners and produced a positive response to the program from all that participated.

Executive Director Hanna reported that the Authority issued an Aviation Fuel Supplier Request for Proposals on August 3, 2009 as a result of the upcoming expiration of the current Aviation Fuel Purchase Contract on October 31, 2009. The current contract with Epic Aviation, D/B/A Air BP Aviation Services was originally signed in October 2003 and after a three year term was renewed in October 2006 for an additional three years. The decision to issue the RFP was not an indication of any failure to execute the terms of the contract by Epic Aviation, but was mutually agreed upon pursuant to a determination that such a process best serves the interests of the Authority and the general public.

Staff sent out the RFP to eight major fuel suppliers throughout the country and Air BP was selected as the optimal candidate for aviation fuel supplier at the airport. Commissioner Bramlet made a motion to direct and authorize the Executive Director to negotiate and approve the final contract document as the aviation fuel supplier at Abraham Lincoln Capital Airport, seconded by Commissioner O'Connor and carried with a roll call vote of 5 ayes/0 nays.

Executive Director Hanna reviewed with the Board the annual Transportation Improvement Program (TIPS), a five-year construction plan. The airport staff met with

the Illinois Division of Aeronautics (IDA) and the FAA on September 1, 2009 to present our current capital development thoughts for the continuing development of Abraham Lincoln Capital Airport for the next five (5) years with special emphasis on the next two (2) years to make sure that IDA and the FAA also prepare for the planning and funding of these same projects. It appears the FAA will have sluggish appropriations again for FY10, much like in FY09, which allowed us to take on several smaller projects with entitlement funding rather than one larger construction project. Because of this, we were able to position several larger development projects for stimulus and discretionary funding, such as the Reconstruction and Expansion of the Southeast Ramp and the Widening of Taxiway Golf. Mr. Hanna reviewed with the Board the construction projects planned for FY10.

Executive Director Hanna discussed with the Board current air service initiatives staff is reviewing to enhance airline service at the airport.

The airport in cooperation with Direct Air will be hosting a ribbon cutting ceremony for the initiation of the Punta Gorda service on Thursday, October 8th, with the first return flight from Punta Gorda, Florida.

With no further discussion, the Regular Board Meeting adjourned at 5:55 pm.

Frank Vala, Chair

Andrea Tinervin, Asst. Secretary

