

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, December 19, 2017

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:02 p.m. on Tuesday, December 19, 2017, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair
Eric Hansen, Commissioner
Diane Hardwick, Commissioner
Mike Houston, Commissioner
Mike Meyer, Commissioner
R. Beverly Peters, Secretary
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance
Tim Franke, Director of Operations & Public Safety

ABSENT: Herman Bodewes, Vice Chair
Rodney Egizii, Commissioner
Mark Kinnaman, Treasurer

VISITORS: Jonathan Miller, Stellar Aviation

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of November 21, 2017. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of November 21, 2017, seconded by Commissioner Hansen and carried with a roll call vote of 4 ayes/0 nays/1 present (Meyer).

In the absence of Treasurer Kinnaman, Commissioner Houston gave the Treasurer's Report. Director of Finance and Administration, Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Commissioner Houston discussed with the Board the financial report for the fiscal year ending June 30, 2017, provided by the Authority's auditing firm, Eck, Schafer & Punke. Commissioner Houston made a motion to accept the FY 2017 Comprehensive Annual Financial Report seconded by Commissioner Hardwick and carried with a roll call vote of 5 ayes/0 nays.

Commissioner Houston noted that a press release is included in this month's package that states the Authority has been awarded the Certificate of Achievement for Excellence in Financial Reporting Government Finance by the Government Finance Officers Association for the FY 2016 CAFR.

Executive Director Hanna discussed the hangar ground lease between the Authority and SCHWICK, LLC (Brandt). Commissioner Houston made a motion to (1) Approve termination of the Lease Agreement between the Springfield Airport Authority and SCHWIK, LLC, effective November 1, 2017, and (2) Approve execution of the Lease Agreement between the Springfield Airport Authority and SCHWIK, LLC, for the period November 1, 2017 through September 30, 2034 and authorize the Board Chair to sign all related documents, seconded by Commissioner Hansen and carried with a roll call vote of 5 ayes/0 nays.

Chair Vala gave an update on construction projects.

Commissioner Hardwick reported a slight decrease in year-to-date passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of November were 126,810 gallons with revenue of \$15,864. Airline gallons increased over the previous month with retail and military Jet fuel sales remaining steady.

Executive Director Hanna introduced the CEO from Stellar Aviation, Jonathan Miller. Topics discussed by Mr. Hanna included installation of a 25,000 gallon Jet A storage tank; budget work has begun for FY 2019; he will be meeting with Allegiant and SkyWest in January, and will contact American regarding scheduling in Springfield.

Commissioner Houston made a motion to adjourn the Regular Meeting, seconded by Commissioner Hardwick and carried with a roll call vote of 5/ayes and 0/nays.

The meeting adjourned at 5:31 p.m.

Frank J, Vala, Chair

R. Beverly Peters, Secretary