

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, November 21, 2017

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Vice Chair Bodewes at 5:01 p.m. on Tuesday, November 21, 2017, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Herman Bodewes, Vice Chair
Eric Hansen, Commissioner
Diane Hardwick, Commissioner
Mike Houston, Commissioner
Mark Kinnaman, Treasurer
Jim Lestikow, Attorney
Mark Hanna, Executive Director
Ken Boyle, Director of Admin & Finance
Roger Blickensderfer, Director of Facilities & Maintenance
Tim Franke, Director of Operations & Public Safety

ABSENT: Frank J. Vala, Chair
Rod Egizii, Commissioner
Mike Meyer, Commissioner
R. Beverly Peters, Secretary

VISITORS: Jim Hogge, Eck, Schafer & Punke
John Hursey, TSA
Karin Martin, TSA
Joe Petty, J. Petty & Associates

Vice Chair Bodewes asked for a motion regarding the minutes of the Regular Meeting of October 17, 2017. Commissioner Houston made a motion to approve the minutes of the Regular Meeting of October 17, 2017, seconded by Commissioner Hardwick and carried with a roll call vote of 3 ayes/0 nays/1 present (Hansen).

In the absence of Commissioner Meyer, Executive Director Hanna gave the report on Public Safety and Military Affairs. Mr. Hanna introduced the TSA Federal Security Director, John Hursey. Mr. Hursey presented to the Board and the Springfield Airport Authority the TSA Law Enforcement Partnership Award.

Commissioner Houston introduced Jim Hogge with the Authority's auditors, Eck, Schafer & Punke. Mr. Hogge gave a brief presentation and indicated the audit went very smoothly. Commissioner Houston made a motion to accept the draft of the Comprehensive Annual Financial Report for Fiscal Year Ended June 30, 2017 and have the report prepared in final form for approval at the December meeting, seconded by Commissioner Hansen and carried with a roll call vote of 4 ayes/0 nays.

Treasurer Kinnaman gave the Treasurer's Report, Commissioner Houston gave the Comptroller's Report and presented the Finance Chair Report.

Commissioner Houston discussed the Petition Reconnecting Lands to Airport Authority Taxing District that includes nine additional parcels. Commissioner Houston made a motion to approve the Petition to be filed in Circuit Court listing the nine parcels provided by the Sangamon County Assessor's office for reconnection to the Springfield Airport Authority's taxing district and authorize the Board Chair to sign, seconded by Commissioner Hansen and carried with a roll call vote of 4 ayes/0 nays.

Executive Director Hanna introduced Joe Petty of J. Petty & Associates who gave a presentation providing the Board with an update on the terminal improvement project and he discussed options for materials and finishes for the next phase.

In the absence of Chair Vala, Executive Director Hanna gave an update on the construction projects.

Commissioner Hardwick reported a slight decrease in year-to-date passenger activity for this calendar year compared to last year.

Commissioner Hardwick reported that fuel sales for the month of October were 112,272 gallons with revenue of \$13,677. Monthly gallons dropped sharply following previous fiscal year trends which was spread across all categories.

Executive Director Hanna reported the hiring of a new staff member, Diane Boyle, as a Staff Accountant.

Commissioner Houston made a motion to adjourn the Regular Meeting, seconded by Commissioner Hansen and carried with a roll call vote of 4/eyes and 0/nays.

The meeting adjourned at 6:00 p.m.

Herman Bodewes, Vice Chair

Ken Boyle, Assistant Secretary