

SPRINGFIELD AIRPORT AUTHORITY

Tuesday, April 18, 2017

REGULAR MEETING MINUTES

The regular meeting of the Board of Commissioners of the Springfield Airport Authority was called to order by Chair Vala at 5:01 p.m. on Tuesday, April 18, 2017, in the Conference Room at the Authority's offices at Abraham Lincoln Capital Airport.

PRESENT: Frank J. Vala, Chair  
Herman Bodewes, Vice Chair  
Eric Hansen, Commissioner  
Mike Houston, Commissioner  
Mike Meyer, Commissioner  
Mark Kinnaman, Treasurer  
R. Beverly Peters, Secretary  
Jim Lestikow, Attorney  
Mark Hanna, Executive Director  
Ken Boyle, Director of Admin & Finance and Assistant Secretary  
Roger Blickensderfer, Director of Facilities & Maintenance

ABSENT: Rod Egizii, Commissioner  
Dianne Hardwick, Commissioner  
Tim Franke, Director of Operations & Public Safety

VISITORS: Randy Vogel, Crawford, Murphy & Tilly  
Drew Jones, Crawford, Murphy & Tilly

Chair Vala asked for a motion regarding the minutes of the Regular Meeting of March 21, 2017. Commissioner Houston made a motion to approve the minutes of the Regular Meeting, seconded by Commissioner Hansen and carried with a roll call vote of 4 ayes/0 nays/1 present (Bodewes).

Treasurer Mark Kinnaman gave the Treasurer's Report, Director of Admin and Finance, Ken Boyle gave the Comptroller's Report and Commissioner Houston presented the Finance Chair Report.

Commissioner Houston updated the Board on the Authority's insurance coverage proposals for the year beginning this May 1. Commissioner Houston made a motion to direct and authorize the Executive Director to execute the necessary documents to renew the Authority's Property coverage with Cincinnati, Auto coverage with Cincinnati, Officers & Directors Liability coverage with Old Republic, Liquor Liability coverage with USICOA, all for a one year period, and to change Liability coverage to AIG, for a three year period, seconded by Commissioner Hansen and carried with a roll call vote of 5 ayes/0 nays.

Chair Vala gave an update on the construction projects. Chair Vala discussed the fuel farm expansion for a second 25,000 gallon tank. Chair Vala asked for a motion to approve the low bid by Illinois Oil Marketing Equipment, Inc. in the amount of \$400,297 and authorize the Executive Director to sign any project agreements/documents and authorize the periodic payments to the contractor and engineer during construction. Commissioner Meyer made the motion, seconded by Commissioner Houston and carried with a roll call vote of 5 ayes/0 nays.

In the absence of Commissioner Hardwick, Executive Director Hanna reported an increase of 9.50% in year-to-date passenger activity for the calendar year compared to last year.

In the absence of Commissioner Hardwick, Executive Director Hanna reported that fuel sales for the month of March were 189,459 gallons with revenue of \$22,735. Fuel sales and revenues are down slightly for the year.

Executive Director Hanna reported no inquiries or comments concerning the recent United Airlines incident (involuntary removal of a passenger). The Lyman Hubbard Tuskegee Airmen wall display is tentatively scheduled for dedication on May 17<sup>th</sup>. The Chamber's press release regarding the recent survey was distributed for review. Staff is continuing work on the FY18 Budget. LLCC will be taking possession of the new classroom space soon and a dedication ceremony will be planned.

Upon motion duly made, seconded and carried, the meeting was adjourned.

The meeting adjourned at 5:38 p.m.

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Frank J. Vala, Chair, Board of  
Commissioners

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R. Beverly Peters, Secretary, Board of  
Commissioners

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Ken Boyle, Assistant Secretary, Board of  
Commissioners